

**MONTROSE BOROUGH COUNCIL**  
**Regular Meeting**  
**7:00 PM**  
**January 5<sup>th</sup>**

Mayor Thomas LaMont called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance.

Mayor LaMont said a prayer for guidance.

Mayor LaMont swore in Officials: Councilman Sean Granahan, Councilman Randall Schuster

Mayor LaMont stated he would take nominations for Council President at this time. Councilman Todd Chamberlain motioned Councilman Randall Schuster as President; Councilman Ed Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

Council President Schuster stated he would take nominations for Council Vice-President. Councilman Herd motioned Councilman Granahan as Vice President of Council; Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

Council President Schuster stated he would take nominations for Council President Pro-Temp. Councilman Granahan motioned for Councilman Chamberlain as President Pro-Temp; Councilman Ed Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Chamberlain motioned to appoint Michael Briechele as Solicitor for the Montrose Borough; Councilwoman Judi McHale 2<sup>nd</sup> the motion. Councilman Granahan abstained All in favor, motion carried.

Councilwoman McHale motioned to appoint Erin Jenner as Treasurer; Councilman Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Granahan motioned to appoint Heather Brewer as 2<sup>nd</sup> Treasurer; Councilman Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilwoman Tanya Bevilacqua motioned to appoint Alyssa Sprout as Secretary/Open Records Officer; Councilman Herd 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Chamberlain motioned to appoint Dorothy Thomas as Vacancy Board Chair; Councilman Ed Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Granahan motioned to appoint Peoples Security as the Borough Bank Depository. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilwoman McHale motioned to appoint JHA Companies as the Borough Engineer. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilwoman Bevilacqua motioned to appoint Northeast Inspection Consultants as Borough Building Inspector. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Granahan motioned to appoint Nick Pappas as Borough Zoning Officer. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Herd motioned to appoint Daivd Darrow as Borough Code Enforcement. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Herd motion to appoint James Sample to the Zoning Hearing Board. Councilman Chamberlain 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Chamberlain motioned to appoint Gary Passmore to the Montrose Municipal Authority Board. Councilman Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilman Granahan motioned to appoint Councilman Herd as Civil Service Chairman. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilwoman McHale motioned to appoint Mary Zalewski to the Montrose Borough Planning Commission. Councilman Granahan 2<sup>nd</sup> the motion. All in favor, motion carried.

Councilwoman McHale motioned to appoint Carla Whitnet to the Zoning Hearing Board. Councilman Chamberlain 2<sup>nd</sup> the motion. All in favor, motion carried.

**Adoption of Agenda:** President Schuster questioned if anyone would like to make any changes or additions to the agenda. Motion was made by Councilman Ed Lucas to adopt the agenda. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.

**Approval of Minutes:** President Schuster inquired if there were any changes or corrections to the meeting minutes. Councilwoman McHale made the motion to approve the meeting minutes as presented. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

**Present for Roll Call:** Sean Granahan, Judi McHale, Randall Schuster, Ed Lucas, Ed Herd, Tanya Bevilacqua, Todd Chamberlain

**Absent:**

**Other Officials Present:** Mayor Tom LaMont, Secretary Alyssa Sprout

**Misc. Correspondence:** President Schuster asked if there were any questions or comments regarding correspondence. No other comments.

**Recognition of Attendees:** Montrose PD Chief Dale Smith, Anthony Herd

**Speakers:** None

**Approval of A/P:** President Schuster inquired if there were any questions or comments on submitted Accounts Payable. Councilman Herd made the motion to accept accounts payable report. Councilman Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

**Approval of Payroll:** President Schuster inquired if there were any questions or comments on submitted Payroll report. Councilman Herd motioned to accept the Payroll Report; Councilman Granahan 2<sup>nd</sup> the motion. All in favor, motion carried.

**Accounts Receivable/Deposits:** President Schuster inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

**Treasurer's Report:** President Schuster asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made by Councilwoman McHale made the motion to accept the Treasures Report. Councilman Granahan 2<sup>nd</sup> the motion. All in favor, motion carried.

**Budget Report:** President Schuster inquired if anyone had any questions or comments on the budget. No questions or comments.

**Street Department:** President Schuster stated there are no needs or wants at this time. He also stated he would like to know when Council would like Christmas Décor taken down. Council stated after Wednesday January 7<sup>th</sup> would be fine to take decorations down. Secretary Alyssa Sprout stated she would get help lined up.

**Zoning Report:** No report

**Code Enforcement Report:** President Schuster asked if there were any questions or comments on the report. No questions on the report at this time. Mayor LaMont asked if anyone had visited the old gym on High Street, as there seems to have been a lot of work done and a new business in the building. President Schuster stated he would have Code Enforcement look into it. No other questions or comments.

**Police Department:** President Schuster asked if there were any questions or comments on the Police Report. Chief Dale Smith stated there were no needs or wants at this time. Councilman Granahan asked if there were answers as to how the fire started on Public Avenue. Chief Smith stated it was a cigarette left burning, but unsure of whom did it at this time. No other questions or comments.

**Municipal Authority:** No Report

**Mayor's Report:** Mayor Tom LaMont stated he has the United Fire Company Installation of officer's banquet this coming Saturday, other than that nothing else to report.

**Action Items:**

1. **Approve Advertisement of 2026 Council Meetings:** A motion was made by Councilwoman McHale to approve the advertisement of council meetings for 2026. Councilman Granahan 2<sup>nd</sup> the motion. All in favor, motion carried.
2. **Approve Advertisement of 2026 Planning Commission Meeting Dates:** A motion was made by Councilwoman McHale to advertise all Borough Planning Commission meeting dates. Councilman Chamberlain 2<sup>nd</sup> the motion. All in favor, motion carried.
3. **Motion to Proceed with Susquehanna County SALDO:** Councilman Granahan made the motion to allow Borough Solicitor Briechele to proceed with the process of adopting the county's SALDO. Councilwoman McHale 2<sup>nd</sup> the motion. All in favor, motion carried.
4. **Approve Newspaper of choice as well as backup newspaper:** Councilman Granahan made the motion to approve The Independent as newspaper of choice and the Scranton Times as a back up newspaper for advertisement. Councilman Herd 2<sup>nd</sup> the motion. All in favor, motion carried.
5. **Approve Tunnel To Towers September 12, 2026:** Motion was made by Councilman Herd to approve the Tunnel to Towers 5k. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
6. **Approve Signing of Reed Generator Contract for 2026:** Motion was made by Councilman Granahan to sign the 2026 Reeds Generator Contract. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
7. **Approve New Phone Systems with Endless Programming (Ring Central):** Motion was made by Ed Lucas to approve moving forward with the phone

systems with RingCentral. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

8. **Personnel:** President Schuster stated this will be handled in executive session.
9. **Adopt Resolution 2026-01 United Fire Company Operational Support:** Motion was made by Councilman Lucas to adopt Resolution 2026-01. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
10. **Approval of True View Camera System Installation on Chestnut. /Tannery Lot:** President Schuster stated True View Security provided a quote for the installation of 2 cameras at a total of six thousand six hundred fifty-nine dollars and no cents. Motion was made by Councilman Herd to proceed with installation of cameras. Councilman Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

**Discussion Items:**

**NONE**

President Schuster called an executive session at 7:29PM  
Back out at 8:05PM

A motion was made by Councilwoman Bevilacqua increase the employee pay rate to a 3% cost of living raise, with the exception of the Secretary and Treasurer with this motion Councilwoman Bevilacqua also motioned to make an amendment to the Parking Enforcement job description, she stated there will be a decrease in hours to a maximum of 20 hours per week and the rate of pay will be left as is at the rate of \$18.75. Councilman Lucas 2<sup>nd</sup> the motion. All in favor, motion carried.

President Schuster stated he needed another executive session. Executive session at 8:07PM. Council back out at 8:12PM.

Meeting was recessed.

**MONTROSE BOROUGH COUNCIL**  
**Mid-Month Meeting**  
**7:00 PM**  
January 19<sup>th</sup> 2026

President Schuster called the Public Hearing to order at 6:45PM.

Pledge of Allegiance was recited by all in attendance.

President Schuster conducted a public hearing regarding Borough Ordinance 2026-01 Amendment to Zoning Ordinance of Montrose Borough

President Schuster asked if there was anyone from the public wanting to comment.

President Schuster closed the Public Hearing at 6:49PM

President Schuster called the Regular Council meeting to order at 7:00PM.

**Adoption of Agenda:** President Schuster questioned if anyone would like to make any changes or additions to the agenda. Councilman Ed Herd made the motion to adopt the agenda. Councilman Ed Lucas 2<sup>nd</sup> the motion. All in favor motion carried.

**Present for Roll Call:** Ed Herd, Ed Lucas, Tanya Bevilacqua, Todd Chamberlain, Randall Schuster

**Absent:** Judi McHale, Sean Granahan

**Other Officials Present:** Secretary Alyssa Sprout, Mayor Tom LaMont

**Action Items:**

- 1. Approve Short Term Ordinance 2026-01:** Councilman Herd made the motion to adopt Ordinance 2026-01, Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.
- 2. Approve Municipal Authority Subdivision:** Tabled

A motion was made to adjourn by Councilman Herd. Councilwoman Bevilacqua 2<sup>nd</sup> the motion. All in favor, motion carried.

Meeting Adjourned.

Respectfully Submitted,

*Alyssa Sprout*

Alyssa Sprout  
Borough Secretary