

MONTROSE BOROUGH COUNCIL
Regular Meeting
7:00 PM
October 6, 2025

President Schuster called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance.

Mayor LaMont said a prayer for guidance.

Adoption of Agenda: President Schuster questioned if anyone would like to make any changes or additions to the agenda. President Schuster stated the were items added to the agenda. Those line items were number 10, 11, 12 under Action Items. Motion was made by Councilman Sean Granahan made the motion to adopt the agenda with changes. Council Todd Chamberlain 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Schuster inquired if there were any changes or corrections to the meeting minutes. Councilman Chamberlain made a motion to accept the meeting minutes. Councilwoman Granahan 2nd the motion. Councilman. All in favor, motion carried.

Present for Roll Call: Sean Granahan, Judi McHale, Randall Schuster, Todd Chamberlain, Tanya Bevilacqua, Ed Lucas

Absent: Ed Herd

Other Officials Present: Secretary Alyssa Sprout, Mayor Tom LaMont

Misc. Correspondence: President Schuster asked if there were any questions or comments regarding correspondence. No other comments.

Montrose EMC
RE: monthly report

Borough
RE: Short Term Fee Schedule

Conservation District
RE: Dirt Road Grant

Topp
RE: Richon Printer Lease

Zoning Hearing Board
RE: Hearing Response

PA America Water
RE: Water & Sewer Line Info

Recognition of Attendees: Mark Darmofal, MBPD Chief Dale Smith, Frank Pinkowski, Kimberly Grace

Speakers: Frank Pinkowski inquired about the Old Jail discussion at a previous meeting. Council President stated Borough Council made the motion to accept the old jail contingent on a professional roof inspection, and other matters previously discussed at prior meeting.

Approval of A/P: President Schuster inquired if there were any questions or comments on submitted Accounts Payable. Councilman Granahan made the motion to accept accounts payable report. Councilman Ed Lucas 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Schuster inquired if there were any questions or comments on submitted Payroll report. Councilman Sean Granahan motioned to accept the Payroll Report; Councilman Herd 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Schuster inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Treasurer's Report: President Schuster asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made by Councilman Granahan made the motion to accept the Treasures Report. Councilwoman Judi McHale 2nd the motion. All in favor, motion carried.

Budget Report: President Schuster inquired if anyone had any questions or comments on the presented material. President Schuster stated Treasurer Erin Jenner was beginning work on the budget if anyone on council had anything to get it to Erin as soon as possible. No questions or comments.

Street Department: President Schuster asked if there were any questions on the Street Department Report. President Schuster help has been lined up for decorating town for Christmas. This will take place on November 13th. No questions or comments.

Zoning Report: No report.

Code Enforcement Report: President Schuster asked if there were any questions with the Code Enforcement Report. No questions or comments.

Police Department: President Schuster asked if there were any questions or comments on the Police Report. Chief Dale Smith stated there were no wants or needs this month, except for budgetary items. Councilman Chamberlain asked Chief Smith if any progress has been made with getting the video footage of whom hit his building. Chief Smith stated he would try to call the bank to check on progress. No other questions or comments.

Municipal Authority: No Report

Mayor's Report: Mayor Tom LaMont stated he did 1 wedding. Mayor Tom LaMont stated he thinks council should look into the pole lights at the old Vitale lot across town. There are at least 4 pole lights on the property and they are currently on and we should find out who is paying for those lights. Nothing else to report.

Action Items:

1. **Adopt Resolution 2025-05 Short Term Rental Fee Schedule:** Motion was made by Councilwoman McHale to adopt Resolution 2025-05. Councilwoman Tanya Bevilacqua 2nd the motion. All in favor, motion carried.
2. **Approve FMLA:** A motion was made by Councilman Granahan to approve FMLA for employees that have worked twelve months for the Montrose Borough, and who, during the immediately preceding twelve-month period, have worked at least 1,250 base hours, may be eligible for family and medical leave, as mandated by federal law. Councilman Ed Lucas 2nd the motion. All in favor, motion carried.
3. **Motion to Advertise Short Term Rental Ordinance:** A Motion was made by Councilwoman McHale to advertise the Short-Term Rental Ordinance contingent on Solicitor Mike Briechles review of the ordinance. Councilman Granahan 2nd the motion. All in favor, motion carried.
4. **Motion to Approve Christmas in Montrose:** Councilwoman Bevilacqua made the motion to approve all Christmas in Montrose Events. Councilman Ed Lucas 2nd the motion. All in favor, motion carried.

5. **Motion to Approve Christmas In Montrose Donation:** Councilwoman McHale made the motion to donate one thousand dollars to Christmas In Montrose. Councilman Granahan 2nd the motion. All in favor, motion carried.
6. **Motion to Renew Richon Printer Lease:** A motion was made by Councilman Chamberlain to sign lease with Topp regarding the printer in the back office. Councilwoman Bevilacqua 2nd the motion. All in favor, motion carried.
7. **Motion to Approve Fill the Cruiser & Advertise:** A motion was made by Councilman Chamberlain to approve Fill the Cruiser on October 18th and to advertise the event. Councilwoman Bevilacqua 2nd the motion. All in favor, motion carried.
8. **Motion to Allow Secretary to Participate in Decorating Contest:** A motion was made by Councilwoman Bevilacqua to allow Secretary to participate in the town decorating contest. Councilwoman McHale 2nd the motion. All in favor, motion carried.
9. **Motion to Approve Susquehanna County Library Contribution of \$1,000:** A motion was made by Councilman Granahan to approve a one-thousand-dollar contribution to the Susquehanna County Library. Councilwoman McHale 2nd the motion. All in favor, motion carried.
10. **Sign LSA Grant Support Letter for United Fire Company:** Motion was made by Councilwoman Bevilacqua to approve the signing of the support letter. Councilwoman McHale 2nd the motion. All in favor, motion carried.
11. **Motion to Approve United Fire Company Contribution of \$42,000:** A motion was made by Councilman Chamberlain to approve contribution of forty-two thousand dollars and no cents to the United Fire Company of Montrose. Councilman Granahan 2nd the motion. All in favor, motion carried.
12. **Motion to Pay Montrose Volunteer Fireman's Relief \$7830.71:** Motion was made by Councilman Chamberlain to approve payment of seven thousand eight-hundred thirty dollars and seventy-one cents to Montrose Volunteer Fireman's Relief. Councilwoman McHale 2nd the motion. All in favor, motion carried.
13. **Motion to Engage McNees Wallace & Nurick LLC:** Motion was made by Councilman Granahan to engage McNees Wallace & Nurick LLC regarding PA American Water. Councilman Chamberlain 2nd the motion. All in favor, motion carried.

Discussion Items:

1. **Short Term Rentals:** President Schuster stated he is waiting for Solicitors Briechele's response regarding the ordinance and then we can move forward.

President Schuster called an executive session at 7:35PM.

Back out of executive session at 7:52PM

Councilman Chamberlain made the motion to adjourn. Councilman Granahan 2nd the motion all in favor. Motion carried. Meeting adjourned at 7:53PM

Respectfully Submitted,

Alyssa Sprout

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Borough Secretary